



Olive AP Academy
THURROCK

Olive Academies

Executive Headteacher: Collette Hunnisett
Head of Academy – Anna Timms

All parent/carers

13 May 2024

Dear parent/carers

Inset Day – Friday 24 May 2024

As you are aware, Miss Timms was appointed as Head of Academy on 15 April 2024. We have developed a new academy development plan and with this in mind, I am writing to inform you that we will be having an additional INSET day on **Friday 24 May 2024**, the day before the half-term break, to allow for staff training and development.

Arrangements will be made to cancel pupil transport provision for that day.

Pupils will return to the academy on **Monday 3 June 2024**. As we have a GCSE exam taking place on that day, pupils will return as per the below timings (as communicated in a letter sent on 7 May 2024).

Student group	Arrival time	Departure time	Location
KS3 students	11:45	14:45	On site as per individual student timetable
Year 10 students	11:45	14:45	On site as per individual student timetable
Year 11 students	09:00	11:30	GCSE Maths Paper 2

If you have any questions, please do get in touch with me through the academy office.

Yours sincerely

Collette Hunnisett
Executive Headteacher