



Olive AP Academy  
**SUFFOLK**

Olive Academies

**Executive Headteacher:** Helena Boast

**Headteacher:** Alastair Burnett

17<sup>th</sup> November, 2021

Dear Parent/Carer

As you are aware the academy had an Ofsted inspection last month; whilst we are awaiting the report we have highlighted areas within the academy that we would like to develop and move forward.

With this in mind I am writing to inform you that we will be having an additional INSET day on **Friday 26<sup>th</sup> November, 2021** to allow for staff training and development. Arrangements will be made to cancel pupil transport provision for that day, pupils will return as normal on **Monday 29<sup>th</sup> November, 2021**.

Any pupils who are due to attend off-site learning on Friday 26<sup>th</sup> November will attend as normal; this provision will not be affected.

Many thanks for your support - I will be in touch again with further arrangements for the remainder of the term but if you have any questions, please do get in touch with me through the academy office.

Yours faithfully,

**Alastair Burnett**  
**Headteacher**

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